

## A Clarity Pass

A one-page editing sheet for writing with respect for the reader.

Use this after your first draft, before publishing.

It's not about perfection — it's about making the path clear.

### Structure

- Is it immediately clear what this piece is about?
- Does the opening orient the reader without over-explaining?
- Does each section clearly follow from the previous one?

### Language

- Are sentences doing one job at a time?
- Can any sentence be shortened without losing meaning?
- Have vague or filler phrases been removed?

### Reader Experience

- Would a thoughtful reader know why this matters?
- Does the tone feel calm rather than urgent or promotional?
- Is anything likely to confuse on a first read?

### Intent

- Do I know why this needed to be written?
- Does it add clarity rather than volume?
- Am I publishing because it's ready, not because it's time?

### Closing line:

If the answers feel steady rather than rushed, the piece is ready.

*Created for Word & Value — practical tools shaped by clarity and intention.*